AV Group NB Inc. is an exciting and innovative company operating two pulp mills in New Brunswick. The two mills produce dissolving grade pulp for the unique global market of viscose fibre.  Located in Atholville, New Brunswick, our pulp mill finds itself in a picturesque area of the Restigouche River.

AV Group NB Inc. is part of the Aditya Birla Group (ABG), a 45 billion $US corporation in the League of Fortune 500 companies.  With 130 Manufacturing units operating in 36 countries and 6 continents, the Group is anchored by an extraordinary force of over 140,000 employees, belonging to 42 different nationalities. Over 60 per cent of its revenues flow from its overseas operations. As a member of The Aditya Birla Group based in India, our mandate is to produce specialty pulp products to service the textile industry.  AV Group offers outstanding career opportunities as well as the chance to be a part of a developing team.

AV Group NB Inc. Atholville Mill is currently recruiting for the following position:

**Purchasing Agent**

The Purchasing Agent will lead the day-to-day operations of non-inventory procurement to meet the mill requirements.

Responsibilities include:

* Source and purchase materials, supplies, and services according to company needs.
* Establish and maintain strong vendor relationships.
* Analyze supplier proposals and make recommendations.
* Review procurement requests for authorization compliance.
* Negotiate with vendors to obtain competitive pricing, favourable terms, and reliable delivery schedules.
* Approve and process purchase orders ensuring accuracy in product specifications, quantities, pricing and timely delivery.
* Coordinate shipping and customs requirements as needed.
* Support corporate purchasing through standardization to maximize savings.
* Maintain detailed records of order, shipments, and invoices for accounting and auditing purposes.
* Ensure compliance with company policies, standards, and regulatory requirements.
* Stay updated on industry trends to recommend improvements.

Qualifications

* 5 years of experience in a similar position in an industrial/manufacturing or mechanical maintenance setting is considered an asset
* Strong negotiation skills and experience with complex contracts
* 2 years of post-secondary education in a related field
* SAP experience is considered an asset
* Advanced computer skills (MS Office)
* Excellent organization and communication skills
* High level of motivation, energy and a desire to work in a dynamic team environment.
* Certification in procurement (e.g., CPP, CPM, or similar) would be considered an asset.

**Why AV Group NB Inc.?**

With AV Group NB Inc. you will become a part of a worldwide global company that understands the value of their employees. You will be part of a team that is built on strong values and work ethics. AV Group offers challenges in a wide range of disciplines and opportunities for professional growth, a competitive salary, competitive benefits package and a variety of training & development programs to help you develop the skills you need to build a successful career.

If you believe you are a good fit for a fast-paced, challenging work environment, please submit your resume at <https://can242.dayforcehcm.com/CandidatePortal/en-us/avgroup/Posting/View/2114>

*We thank all applicants for their interest, however, only those selected for an interview will be contacted.*